SUPPORT TECHNICIAN

SALARY: $14.16/HR—$18.12/HR

Regular, full time position working day shift, Monday through Friday and on-call as needed. Under the direction of the Information Technology Manager, performs technical and support functions within the Information Technology Department. Duties consist of help desk support, software and hardware installation, networking support, software and hardware maintenance and support, hardware repair, systems administration and technical assistance for computer users. Answers incoming helpdesk calls and walk-ins and either assists users or route them to the appropriate personnel. Assure service and support calls are handled professionally and completed correctly in a timely manner.

QUALIFICATIONS: Two years of college or significant job-related experience with computer installations; basic knowledge of computer hardware and Microsoft Windows operating environment; aptitude for diagnosing and repairing both software and hardware problems; willingness to learn advanced skills. Interest in learning emerging technologies such as smart phones, tablets, and biometric devices. Candidate must possess an excellent customer service attitude and strong communication skills.

REQUIREMENTS

- Must be a U.S. Citizen or resident alien.
- Must be a high school graduate or its equivalent.
- Must not have tattoos on your hands, neck, or face.
- Must not have used, tried, experimented, or possessed ANY illegal controlled substance in the past 12 months.
- Must not have used, tried, experimented, or possessed ANY illegal controlled substance classified as a schedule I or II substance (excluding marijuana) in the last 5 years.
- Must successfully complete a background investigation including drug testing.

EMPLOYER PAID BENEFITS

- Florida Retirement
- Life Insurance (1x salary)
- Medical Insurance
- Dental Insurance
- Vision Insurance
- Education Salary Incentive
- Tuition Reimbursement
- Vacation and Sick Leave
- Eleven Paid Holidays

Send applications to the following address:

Human Resource Division
Citrus County Sheriff’s Office
1 Dr. Martin Luther King Jr. Ave.
Inverness, FL 34450

Contact Human Resources at (352) 341-7406 for more information

On-line employment applications are available at www.sheriffcitrus.org

Equal Opportunity Employer MF/D/V

Drug-Free Workplace

“All hires, transfers, and promotions in the Citrus County Sheriff’s Office are made without regard to race, color, national origin, sex, age, disability, marital status, religion, genetic information, or any other legally protected status.”